CREW LETTER

Letter to the pilots and crew chief of: **N268BG**	
From:	Date: / /

☐ **Crew chief notified** ☐ Special fuel or oil request
☐ Question ☐ Suggestion
☐ Item unusable ☐ Needs attention soon
☐ Intermittent ☐ Placarded i/a/w FAR 91.213(d)

Notes:
1) Please discuss only one item per page.
2) Crew Letters generally are not part of the aircraft's permanent records.
3) In most cases, reporting a squawk does not require an entry in the aircraft maintenance records. However, in many cases, the maintenance that resolves a squawk will require an entry. Submit a letter if you like, but do not think of it as a substitute for the required entry. See FAR 43.9(a).

☐ Resolved by preventive maintenance (FAR 43 Appendix A) ☐ Resolved by shop maintenance.	See maintenance records. Date: / /
☐ Resolved without maintenance.	Date: / /

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